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Annapolis Conservancy Board

January 9, 2014

The Annapolis Conservancy Board (ACB) of the City of Annapolis held its regular meeting on January 9, 2014, at the Roger "Pip" Moyer Recreation Center. **Chair** Jennings called the meeting to order at 5:37pm.

Present: **Chair** Jennings, Clift, Lippert, Chapman

Absent: Baldwin, Fogle

Staff: Savidge-Board Liaison

Journal of Proceedings:

II. APPROVAL OF MINUTES

November 14, 2013 Meeting Minutes

Chair Jennings moved approval of the November 14, 2013 meeting minutes as amended. Ms. Clift seconded the motion. The motion passed unanimously in a vote of 3-0. (Lippert not present at vote)

III. OLD BUSINESS

a. 2013 Easement Inspections

Chair Jennings will prepare a write up on the easements that she inspected and will provide at the ACB's March 13, 2014 meeting. Mr. Savidge and Ms. Clift plan to inspect the Adams Park and Bloomsbury Square easements on January 22, 2014. **Chair** Jennings asked that they also include the Dutch Glen easement since it is in close proximity. She will be inspecting the August Woods, Spa Creek Conservancy and Harbour View easements. Mr. Savidge will be inspecting the Village Greens easement this month and suggested inviting the homeowners to inspect some of the larger easements along with the ACB this upcoming Spring to get them involved. Mr. Lippert has inspected his assigned easements and will prepare the write up.

b. Board Enhancements and Targets

Mr. Savidge attended the Maryland Environment Trust workshop in November and received some handouts that he agreed to share with the Board. This information could be helpful to the board in setting priorities, recruitment, shaping volunteers into leaders and surveys about Board's decisions making, etc. He asked if the ACB would be interested in having the person who facilitated the seminar attend an upcoming ACB meeting to share ideas. The ACB was amenable to the suggestion.

c. Vacancy

Chair Jennings noted that the ACB has a vacancy created by Mr. Dunn's departure and read a letter prepared by Mr. Fogle to the new Mayor that addresses the vacancies. Mr. Savidge agreed to email the letter to the ACB for comments or edits. **Chair** Jennings will send out an email to the Council soliciting names.

d. Village Greens

Chair Jennings sent an email to Frank Biba regarding the Basin Investments LLC request to expunge the conservation easement at Village Greens that included a description of the stipulations. She noted that the City Law office agrees that it is legal to expunge this easement however, because the easement was recorded with the Anne Arundel County, the County should be notified that the easement will be expunged.

e. Legal Issues

The ACB requested periodic updates from Mr. Savidge and the City Attorney on the following projects to which he agreed to provide. Mr. Savidge reported that Mr. Elson would like to meet with the ACB and suggested a date of February 17, 2014 at 5:30pm.

1. Pedestrian/Bike Access at Post Haste

Mr. Savidge explained that there was an issue with safety on this easement so approvals need to be sought from the new Mayor.

2. Memorandum of Understanding with County regarding Open Space Money

There was no update on this agenda item.

3. MET Cooperative Agreement

Mr. Savidge reported that MET sent back the agreement with some revisions. He will be make the revisions and send back to MET with a copy to Mr. Elson. Once the agreement is finalized then the ACB should schedule a signing ceremony.

4. Schubert Property

Mr. Savidge reported on the status of clarifying what parcels will be donated and was unable to get this information from the property owner's attorney. **Chair** Jennings agreed to follow up on this issue with Mr. Tarry Lomax to report back at the ACB's March 13, 2014 meeting.

5. Program Open Space

Mr. Savidge received approval from the Recreation and Parks Director to schedule the meeting on program open space with the County. However, there should be a pre-meeting between with **Chair** Jennings, Mr. Savidge, Mr. Gary Elson and Mr. Brian Woodward prior to the meeting with the County.

V. REGULAR BUSINESS BEFORE THE BOARD

a. Review of Minutes of Other Environmental Boards

The meeting minutes were provided via email.

b. City Legislative Update

Chair Jennings asked that Mr. Savidge update the ACB when they reintroduce the Forest Conservation Act legislation to which he agreed.

VI. NEW BUSINESS

A. 2013 Annual Report

Mr. Savidge discussed the 2014 goals the ACB may want to include in the 2013 Annual Report. It was suggested the ACB include wrapping up the easement inspections and reproducing the information pamphlet, presentation from each of the Wards and filling the ACB vacancies as priorities for the upcoming year. Members were asked to send a brief bio for inclusion into the report and will also denote in the report that the ACB meets every other month. Mr. Savidge will send out a draft for the ACB to review.

B. **By-laws Adoption**

The ACB will check with Mr. Baldwin on whether there are any by laws.

Election of Chair and Vice Chair positions

Mr. Lippert moved that current officers remain in place for the upcoming year. Mr. Chapman seconded the motion. The motion passed unanimously in a vote of 4-0.

VII. **ADJOURNMENT**

With there being no further business, Mr. Lippert moved to adjourn the meeting at 6:58pm. Mr. Chapman seconded the motion. The motion passed unanimously in a vote 4-0.

The next meeting is scheduled for March 13, 2014 at 5:30pm at Pip Moyer Recreation Center.

Tami Hook, Recorder